

Prairiewood High School

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"A Local Comprehensive and Partially Selective High School"

ENROLMENT GUIDELINES 2011

All students who seek enrolment at Prairiewood High School in 2011 need to follow the procedure outlined below. Any applications submitted by out-of-area students and will be accepted as a "provisional enrolment" only and the enrolment process stated below must still be completed before an enrolment acceptance can be finally confirmed. Those making application for enrolment in Years 9 or 11 will also need to indicate the elective courses that they wish to study for the School Certificate or HSC.

In keeping with departmental requirements, **preference for enrolment will be given to those students currently living with the parent or legal guardian within the school's enrolment area.** (The school's enrolment panel will meet at the beginning of Term 3 to consider enrolment applications for Year 7 students in 2011.)

All out-of-area applications will be considered and evaluated on the basis of the following criteria:

- Sibling rights will be granted in cases where the older brother or sister will still be enrolled as a student at Prairiewood High School in 2011.
- Curriculum preferences, course availability and class vacancies.
- Student welfare ... compassionate circumstances and special needs.
- Proximity and access to the school (especially in terms of students with a disability).

Documentation Requirements for Out-of-Area Applications:

Students currently enrolled in Year 6 at non-government schools who seek enrolment in Year 7 and for **all other** students (at government or non-government schools) applying for enrolment in Years 8-12 for 2011, the following documentation must be provided with the enrolment application:

- Birth certificate or passport as proof of age
- Relevant details of the parent or legal guardian
- TWO documents which clearly verify proof of address of the parent or guardian with whom the student resides (eg. Copy of electricity, gas or phone account, official lease or rental agreement (a Driver's Licence or Council Rates notice is NOT acceptable as proof of address)).

For students enrolling in Years 8-12:

You will need to provide your latest half yearly and yearly school reports from the school at which you are currently enrolled (plus, for students enrolling in Years 11 or 12, your School Certificate results or Preliminary Course Record of Achievement – or HSC results if repeating). Only after all in-area enrolments have been processed, and after all returning students have been allocated to courses, will it be possible to confirm acceptance of out-of-area enrolments for students enrolling in Years 8 to 12.

Note: Overseas students also require Passport and/or Visa details and may need to contact the District Office (Ph. 8848 4900) prior to enrolment at this school.

Enrolment Agreement: It is most important that all prospective students, and their parents, fully understand that the wearing of FULL school uniform is COMPULSORY at Prairiewood High School. This policy has the unanimous support of the School Council and Parents and Citizens' Association, and is fully endorsed by the Department of Education and Training.

Enrolment at this school requires parent and student acceptance of this important school policy, as well as complete support for the school's Student Welfare and Discipline policy and a commitment to the payment of all annual school fees and charges. Payment of all school/subject/sport fees at enrolment is, if accepted, a condition of enrolment for ALL "out-of-area" enrolling students.

J. Pickering (Principal)
October, 2010